

**JAMES RIVER SWCD MONTHLY MEETING**  
**Board of Directors Meeting**  
**January 07, 2010**

James River Soil and Water Conservation District held its monthly board meeting on January 7, 2010 at the Human Services Building multipurpose room in Prince George County. Don Bagshaw called the meeting to order at 3:00 PM. and Dan Lee opened with a moment of silence and the invocation.

Attendees were:

*Directors:* Donald Bagshaw, Margie Davis, Chris Elko, W. D. Kreider, Scott Reiter, Charles Skalsky  
*Associates:* George Beadles  
*Staff:* Linda McAllister, Dan Lee  
*Agency Partners:* Carrie Hagin, DCR; Anthony Howell, NRCS; Patrick Vincent, South Centre' Corridors RC&D  
*Absent:* Mike Likins, John Kinch  
*Guests:* None

**Public Comments:** None

**AGENCY REPORTS:**

**NRCS:** Anthony Howell handed out a written report, documenting his training, new programs and upcoming events. He thanked the District employees for completing the mandatory computer security training and he discussed new NRCS initiatives. There is a national audit on Equip contracts that will last until January 22<sup>nd</sup>.

**DCR:** Carrie Hagin provided a written report in the packet. We are at the end of the quarter and reports are due January 14<sup>th</sup>. VASWCD is hosting some director training during the next few weeks. January 22 there will be a meeting with DCR, CBLAD and Districts to get a feel for the impact of currently expired CBLAD plans as they pertain the current Bay Act.

**SCCRC&D:** Patrick gave an update on the initiation of the Buy Fresh Buy Local chapter for the council area. South Centre' Corridors will be the 75<sup>th</sup> chapter of the program. Linda requested that the District support the Buy Fresh Buy Local program. A motion was made to support the Buy Fresh Buy Local program. Motion made: Margie Davis  
Seconded: Chris Elko Motion passed

**BUSINESS ITEMS:**

- **2010 Meeting Dates:** A motion was made to approve the meeting schedule, with District meeting being held on the first Thursdays of each month. Motion made: Bill Kreider Seconded: Chris Elko Motion passed.

- **Committee Appointments/Committee Meetings:** A motion was made to appoint the committees based on last years' committee membership. Motion made: Margie Davis Seconded: Charles Skalsky The committees will be as follows, with the Chairman listed first:  
AGRICULTURAL: Mike Likins, Charles Skalsky, Scott Reiter, Anthony Howell  
EDUCATION: Bill Kreider, Margie Davis, Scott Reiter  
FINANCE: Chris Elko, Don Bagshaw, Bill Kreider  
NOMINATING: Charles Skalsky, Margie Davis, Scott Reiter  
PERSONNEL: Mike Likins, Chris Elko, Don Bagshaw  
PLANNING: Margie Davis, Don Bagshaw, George Beadles
- **Approval of Meeting Minutes of December 10, 2010:** A motion was made to approve the minutes of the December 10, 2009 meeting as presented. Motion made: Margie Davis Seconded: Motion passed.
- **Treasurer's Report:** Linda McAllister gave a report for November 2009 with a written report in the packet. A motion was made to accept the November 2009 treasurer's report. Motion made: Margie Davis Seconded: Charlie Skalsky Motion passed.
- **Cost Share:** Dan gave a brief report on the status of current applications. There were no applications to approve.
- **Drill Maintenance:** Dan presented pricing to replace disk openers and coulter on the drill. With labor included the cost will be less than \$1,000. A motion was made to accept the proposal to repair the drill. Motion made: Bill Kreider Seconded: Margie Davis Motion passed.
- **Strategic Plan:** Linda presented the results of the survey which was followed by discussion. The planning document will be formatted and presented for approval at the February meeting.
- **Farmer's Focus Group:** Dan reported that the focus group meeting is planned for February 3<sup>rd</sup>, 2010, with the topic being "Buy Fresh, Buy Local". We will be working with our partners to plan the program.

**EXECUTIVE SESSION:** Motion to go into Closed Meeting as provided for in the Code of Virginia Section 2.2-3712 to discuss personnel issues of the James River Soil and Water Conservation District. Motion carried and meeting was adjourned to closed session.

Motion: Bill Kreider  
Second: Chris Elko

Meeting date: 01/07/2010

**CERTIFICATION OF CLOSED (EXECUTIVE) MEETING**

**WHEREAS, the James River Soil and Water Conservation District has convened a closed (executive) meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and**

**WHEREAS, 2.2-3712 of the Code of Virginia requires a certification by the James River Soil and Water Conservation District that a closed meeting was conducted in conformity with Virginia law;**

**NOW, THEREFORE, BE IT RESOLVED that the James River Soil and Water Conservation District hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the James River Soil and Water Conservation District.**

**VOTES**

**AYES: Charles Skalsky, W.D. Kreider, Chris Elko, Margie Davis, Don Bagshaw, Scott Reiter**

**NAYS: 0 :**

**ABSENT DURING VOTE: Mike Likins**

**ABSENT DURING MEETING: Mike Likins**

**Chris Elko**

**Secretary of James River Soil and Water Conservation District**

**A motion was made by Chris Elko and seconded by W.D. Kreider to reconvene into open session. Only personnel matters were discussed.**

**COMMITTEE REPORTS: (as needed)**

- **Finance:** Meeting scheduled for January 21<sup>st</sup>, 2010

**Staff Reports:**

- Linda reported that she will be attending a faith based session on environmental stewardship in February.
- Dan reported that he is near completion of his Level 1 Conservation Training.

**Director Reports:**

- **Charlie Skalsky:** Discussed potential water quality impacts of current road construction projects.
- **Scott Reiter:** Brief discussion of upcoming agricultural meeting.

**Adjournment:** With no further business a motion was made to adjourn. Motion made: Charles Skalsky Seconded: Scott Reiter  
Motion passed. Meeting was adjourned.

Respectfully submitted,

Linda McAllister  
District Administrator

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Donald Bagshaw, Chairman

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